

Proceedings of the  
Leyton Public Schools  
Cheyenne County School District #03  
Board of Education  
November 13, 2017 – 6:30 p.m.  
District Administrative Offices in Dalton, NE

**CALL TO ORDER:**

President Benish called the meeting to order at 6:30 p.m. Members present: Jed Benish, Colleen Cruise, Kevin Henke, Cary Linton, Jennifer Powell, and Rob Rushman. Members absent: none. Also present were Superintendent Lorrie Miller, Principal Lance Howitt and Recording Secretary Janella Kruse. In addition, there were three visitors.

Moved by Mr. Linton, seconded by Mr. Rushman to approve the agenda as amended. Motion approved 6-0.

Ms. Jena Hansen, school auditor from Rauner & Associates, presented the recent audit report.

**BUSINESS MEETING:**

Moved by Mr. Benish, seconded by Mrs. Cruise to approve the minutes of the Board's regular meeting for October 9, 2017. Motion approved 6-0.

Moved by Mr. Benish, seconded by Mrs. Powell to approve the General Fund bills and financial reports as presented. Motion approved 6-0.

Moved by Mr. Linton, seconded by Mr. Rushman to approve bills and financial reports from the remaining funds as presented. Motion approved 6-0.

**ACTION ITEMS:**

Moved by Mr. Benish, seconded by Mr. Henke to grant Special Recognition to the Dalton and Gurley Volunteer Fire Departments for providing Fire Safety Week activities for the Leyton Elementary students; to Matt Moore and the Rotary Club for providing dictionaries to the 5<sup>th</sup> grade students; to Dan Carlson, of the Lions Club, for inquiring and to Jeremy Lee for raising funds to pay student debt in the Hot Lunch Program; and to Rol Rushman, representative for the Community Shepherds, for agreeing to maintain an account for those funds and to provide scholarship assistance to students who apply. Motion approved 6-0.

Moved by Mr. Linton, seconded by Mrs. Cruise to approve Michelle Benish as a member of the Leyton Public Schools Foundation. Motion approved 6-0.

Moved by Mr. Benish, seconded by Mrs. Powell to hire Amy Henke as a part-time nurse pending details from the negotiations committee. Motion approved 5-0, with Mr. Henke abstaining.

Moved by Mr. Benish, seconded by Mr. Henke to sell two buses with bids to be opened at the December meeting. Motion approved 6-0.

Moved by Mr. Benish, seconded by Mr. Linton to approve the school attorney's policy recommendations with noted changes as discussed: to delete #1004 (Distribution of Policies), #3006 (Controlling Receipts), and #3017 (Communicable Disease); to revise #1002 (Creation and Amendment of Policies), #2003 (Development and Education of Board Members), #2007 (Reimbursement and Miscellaneous Expenditures), #2010 (Preparation of Regularly Scheduled Board Meetings), #2012 (Board Code of Ethics), #2014 (Relationship with School Attorney), #3005 (School Activities Fund), #3009 (Audit), #3010 (Insurance), #3013 (Emergency Closings), #3016 (Use of Tobacco Products), #3020 (Copyright Compliance), #3021 (Operation of School Business Office), and #3023 (Electronic Records Management Policy); to adopt #3017 (Press Releases), #3027 (Resolution of Conflicts Between Parents Over School Issues), #3029 (Distribution of Flyers Advertising Non-School Organization Activities), #3032 (Copying Fees for School District Records), #3034 (Disbursements), and #3035 (Chain of Command). Motion approved 6-0

Moved by Mr. Linton, seconded by Mrs. Powell to accept the 2016-2017 audit report as presented. Motion approved 6-0.

**DISCUSSION ITEMS:**

Discussed the Superintendent's evaluation process and timeline.

Discussed the need for bus cameras. Moved by Mr. Benish, seconded by Mrs. Powell to install cameras, with audio, on two buses. Motion approved 6-0.

**REPORTS:**

Mr. Benish stated that the negotiations committee would meet on Wednesday, November 15<sup>th</sup>. He also discussed the curriculum and Rule 10 instructional units.

Mr. Howitt reported on the Safety/Security workshop, on a chef salad option for the high school lunch program, and his recommendation for an assistant boys' basketball coach.

Ms. Miller shared the Rule 10 report and distributed information cards containing school data to each board member.

Moved by Mr. Rushman, seconded by Mr. Henke to approve Justin Bernhardt as the assistant boys' basketball coach. Motion approved 6-0.

**EXECUTIVE SESSION:**

Moved by Mr. Benish, seconded by Mr. Rushman to enter into executive session at 8:28 p.m. for negotiations. Motion approved 6-0.

Moved by Mr. Benish, seconded by Mr. Linton to return to regular session at 9:43 p.m. Motion approved 6-0.

No further action was taken.

**TIME AND DATE OF NEXT REGULAR MEETING:**

The next regular meeting of the Leyton Board of Education will be **Wednesday, December 13, 2017 at 6:30 p.m.** The meeting will be held in the district's administrative offices at Leyton High School in Dalton.

**ADJOURNMENT:**

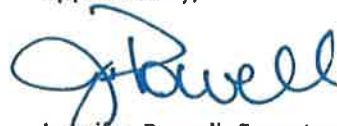
Meeting was adjourned at 9:45 p.m. by general consent.

Respectfully submitted,



Janella Kruse  
Recording Secretary

Approved by,



Jennifer Powell, Secretary  
Leyton Board of Education