

LEYTON BOARD OF EDUCATION, DISTRICT 17-0003  
BOARD OF EDUCATION MINUTES  
November 11, 2019 – 6:30 PM

The Leyton Board of Education met Monday, November 11, 2019 at 6:30 PM in the District's Administrative Office. Publicized notice of the meeting was posted on the [www.leytonwarriors.org](http://www.leytonwarriors.org) website, in the Leyton High School, Leyton JH/Elementary School, and at various businesses in the community on or before November 4, 2019. Said posting gave date, time, and location of the meeting.

1 CALL TO ORDER

1.1 Board President Jed Benish called the regular school board meeting to order at 6:30 PM.

1.2 ROLL CALL

1.2.1 The following Board of Education members were present: Galen Bartling, Jed Benish, Ryan Borges, Kevin Henke and Anne Rexroth. Absent: Colleen Cruise.

1.2.2 The following Administrators were present: Superintendent Chris Geary, Elementary/JH Principal Dana Morgan and HS Principal Nick Brost. Absent: None.

1.3 COMMUNICATIONS

None

2 HEARINGS AND PERSONS TO ADDRESS THE BOARD

2.1 Rob Rauner, representing Rauner & Associates, presented the 2018-2019 audit to the Board and reported that ours is a clean audit. He noted that deficits were planned and did not concern him and that changes to state codes made comparisons impossible. Mr. Rauner reviewed the District's financial statements and thanked the Board for letting his firm do the audit.

2.2 John Sanna, American Legion District 4 Commander, made a request to the Board to lease the Leyton activity bus with two bus drivers to ensure safe transportation to Lincoln for students participating in the Girls' and Boys' State program in June. District 4 is comprised of 18 Legion Posts and 14 Auxiliary units who select and financially sponsor approximately 40 students for this program each year.

3 SPECIAL PRESENTATIONS TO THE BOARD

3.1 FFA Chapter President Aly Holt thanked the Board for letting students attend the National FFA Convention in Indianapolis, IN. She shared her experiences and included some insight she learned from the guest speakers.

4 REPORTS

4.1 STUDENT BOARD MEMBER'S REPORT

STUCO President Maddy Watchorn and STUCO Vice President Zac Henke reported to the Board on Homecoming Week. These activities included dodgeball (MO), movie night (TU), bonfire (WE), a parade, pep rally, royalty announcement (TH) and a dance (SA). Each activity was attended by approximately two-thirds of the high school student body with 100% participation (K-12) in the parade and pep rally. STUCO also introduced a five week attendance incentive with the reward of open campus during finals week.

4.2 BOARD REPORTS

4.2.1 Board Member Henke reported for the Security/Crisis Committee. They had a great turnout for their meeting and discussed the evacuation drills at both sites. Mr. Henke noted that K-12 Counselor, Allie Peters, attended training on Threat Assessment and Psychological First Aid. The committee is addressing the issue of placing numbers on all outside doors and windows.

4.2.2 Board Member Bartling reported for the Building & Grounds Committee. He stated that their current projects have been completed and that the focus for summer 2020 is to carpet three more rooms and remodel the HS science room. Future projects include track bathrooms, high school locker rooms, elementary computer lab and a marquee board. Superintendent Geary noted that the engineers have been here to look at the science room and that there is a need for a concrete pad by the dumpster in Gurley. President Benish mentioned that the light pole in the parking lot at Gurley should be relocated.

4.2.3 President Benish said that the Budget/Negotiations Committee had met earlier in the evening and had finalized a change to the Negotiated Agreement with an increase in the base salary for 2020-2021.

4.3 STAFF MEMBERS REPORT

None

4.4 ELEMENTARY/JH PRINCIPAL'S REPORT

Mrs. Morgan attended six IEPs, a SPED Director meeting, a Rule 10 meeting, a building/grounds committee meeting, and a professional development day with an in-depth look at data and school improvement. The Elementary/JH hosted a volleyball tournament in conjunction with the high school on October 24<sup>th</sup>; held an off-site evacuation drill, and practiced a lockdown drill. Mrs. Morgan completed six formal teacher observations; hosted CPI training for staff development; and had lunch with the October good citizens. She stated that the Library had earned \$866 in free Scholastic dollars from the book fair and that the fourth and fifth grades attended author day in Sidney. Mrs. Morgan thanked the parents for coming to parent/teacher conference with 86 out of 99 students represented.

4.5 SECONDARY PRINCIPAL'S REPORT

Mr. Brost attended a Threat Assessment workshop, a school improvement planning conference, a Rule 10 Assurance meeting, four IEPs and a professional development day on school improvement. He reported that the High School practiced evacuation and lockdown drills and hosted the MAC Volleyball Tournament and the Leyton Volleyball Tournament. Mr. Brost informed the Board that it is time for the NSAA football declaration for 8-man for the 2020-21 and 2021-22 school years and that we've discontinued our co-op with Banner County. He also stated that parent-teacher conferences at the High School had a 46% attendance rate and that the Homecoming week activities were well attended by the student body. Mr. Brost has asked the Dalton Fall Festival Committee to consider moving the dates of the Festival to coincide with Homecoming and a home football game. The football schedule is set by the NSAA and will not be released until February 2020.

4.6 SUPERINTENDENT'S REPORT

Mr. Geary provided data to the Board regarding the District's receipts, expenses, and cash flow for the last three years.

4.6.1 SPECIAL RECOGNITION

Mr. Geary gave Special Recognition to Allie Peters for organizing the "Apply to College" day; to Kelly Reimers, Shirley Melton, Sherri Wiedeman, Alison Haley, and Holly Benish for helping make that a successful day for the students; to community members (Ashley Hopkins, John Sanna, Jerred Berner, Glen Bellmyer, Sheila Rathman, Lane Rathman, Jim Bush, Adam Frerichs) for serving on the School Improvement and Security/Crisis teams; and to the Gurley Lions Club for providing glasses for a student and purchasing a scale for Nurse Henke.

4.6.2 MEETINGS/TRAVEL

Mr. Geary attended meetings with the Cheyenne County Foundation, the Western Nebraska Administrators, the ESU Superintendent's Advisory Council, and the MAC Conference Superintendents. He attended a training with UNL researchers on developing emergency operation plans (EOP). Mr. Geary also met with both principals to complete the Rule 10 Assurance Statement. Mr. Geary attended the Cognia Conference in Chicago and learned more about the engagement review process. He also worked with Mrs. Haley to verify data for submission to the State.

4.6.3 CONSTRUCTION UPDATES

Mr. Geary reported that the State Fire Marshall has issued orders for us to remove our fuel tanks or become compliant. He is currently making arrangements with FVC. Mr. Geary informed the Board that the District continues to hold contingency funds for the completion of the track project (concrete repairs, fence reinstallation, and seeding).

4.6.4 ACTION ITEMS

Mr. Geary reported that the Board will have action items on the sale of four fuel tanks, on the Negotiated Agreement amendment, on a Federal mandate for increasing salaries on “exempt” employees, on a bus lease for the American Legion (District 4), a sound system, a pole vault pit, and a track timing system.

4.6.5 EVALUATION

Mr. Geary reminded the Board that his evaluation will be an agenda item in December.

4.6.6 OTHER ITEMS

Mr. Geary gave the Board an update on the District’s new vehicle situation. He also advised them that you can find details of the AQUESTT rating at <https://aquestt.com/faqs>. Mr. Geary stated that we received a rebate check of \$1,768.00 from Wheat Belt Public Power for the new LED lights that were installed in the elementary building.

5 REGULAR AGENDA

5.1 EXCUSING A BOARD MEMBER

Motion by Bartling, seconded by Henke to excuse Colleen Cruise from tonight’s meeting. ROLL CALL VOTE: VOTING YES – Henke, Benish, Rexroth, Bartling and Borges. VOTING NO – None. MOTION CARRIED: 5-0.

5.2 SPECIAL RECOGNITION

Motion by Borges, seconded by Rexroth to recognize Angela Frerichs for sponsoring and delivering lunch to the Elementary Principal for the October Good Citizens’ meal; to the Dalton and Gurley Volunteer Fire Departments for their involvement in the schools; to Chris Lind for making cookies for the Professional Development Day; to Mrs. Kristin Kasten (ESU) for leading the November 1<sup>st</sup> Professional Development Day; to the Student Council members and sponsors for organizing activities during Homecoming week; to the tournament workers for the MAC and Leyton Volleyball Tournaments; and to the October Good Citizens (Kindergarten-Kasen Miller, 1<sup>st</sup>-Zoe Tretter, 2<sup>nd</sup>-Nora Jenson, 3<sup>rd</sup>-Kaleb Lee, 4<sup>th</sup>-Max Wiggins, 5<sup>th</sup>-Austin Beutler, 6<sup>th</sup>-Carlyn Thomas, 7<sup>th</sup>-Hayden Marks and 8<sup>th</sup>-Trenton Rushman). ROLL CALL VOTE: VOTING YES – Benish, Rexroth, Bartling, Borges and Henke. VOTING NO – None. MOTION CARRIED: 5-0.

5.3 APPROVAL OF BOARD MINUTES – REGULAR MEETING

Motion by Henke, seconded by Rexroth to approve the minutes of the Regular School Board Meeting on October 14, 2019. ROLL CALL VOTE: VOTING YES – Rexroth, Bartling, Borges, Henke and Benish. VOTING NO – None. MOTION CARRIED: 5-0.

5.4 APPROVAL OF REPORTS

Motion by Borges, seconded by Rexroth to approve reports presented at this meeting. ROLL CALL VOTE: VOTING YES – Bartling, Borges, Henke, Benish and Rexroth. VOTING NO – None. MOTION CARRIED: 5-0.

5.5 APPROVAL OF CLAIMS, WARRANTS, AND TRANSFERS

5.5.1 Motion by Rexroth, seconded by Bartling to approve General Fund bills and Financial Reports as presented. ROLL CALL VOTE: VOTING YES – Borges, Henke, Benish, Rexroth and Bartling. VOTING NO – None. MOTION CARRIED: 5-0.

5.5.2 Motion by Henke, seconded by Bartling to approve bills and financial reports from the remaining funds as presented. ROLL CALL VOTE: VOTING YES – Henke, Benish, Rexroth, Bartling and Borges. VOTING NO – None. MOTION CARRIED: 5-0.

5.6 APPROVAL OF DISTRICT AUDIT FOR THE 2018-2019 SCHOOL YEAR

Motion by Borges, seconded by Henke to approve the 2018-2019 District Audit as presented by Rauner and Associates. ROLL CALL VOTE: VOTING YES – Benish, Rexroth, Bartling, Borges and Henke. VOTING NO – None. MOTION CARRIED: 5-0.

5.7 APPROVAL OF DISPOSAL OF BULK FUEL TANKS

Motion by Henke, seconded by Rexroth to approve the disposal, per policy #3019, of four 500 gallon bulk fuel tanks in the amount of \$750 each for tanks with new pumps and \$650 for tanks with old pumps. ROLL CALL VOTE: VOTING YES –Rexroth, Bartling, Borges, Henke and Benish. VOTING NO – None. MOTION CARRIED: 5-0.

- 5.8 APPROVAL OF NEGOTIATED AGREEMENT AMENDMENT  
Motion by Bartling, seconded by Henke to approve the Negotiated Agreement Amendment as presented. ROLL CALL VOTE: VOTING YES – Bartling, Borges, Henke, Benish and Rexroth. VOTING NO – None. MOTION CARRIED: 5-0.
- 5.9 APPROVAL OF TECHNOLOGY POSITION WAGE  
Motion by Rexroth, seconded by Borges to table the approval of the Technology Coordinator’s wage until the December meeting pending more information on benefits. ROLL CALL VOTE: VOTING YES – Borges, Henke, Benish, Rexroth, and Bartling. VOTING NO – None. MOTION CARRIED: 5-0.
- 5.10 APPROVAL OF BUS LEASE FOR THE AMERICAN LEGION  
No Motion made. MOTION DIED.
- 5.11 APPROVAL OF SOUND SYSTEM PURCHASE  
Motion by Henke, seconded by Rexroth to approve the purchase of a sound system from DP Electronics in the amount of \$5,385.00. ROLL CALL VOTE: VOTING YES – Henke, Benish, Rexroth, Bartling and Borges. VOTING NO – None. MOTION CARRIED: 5-0.
- 5.12 APPROVAL OF TRACK EQUIPMENT PURCHASES
- 5.12.1 Motion by Borges, seconded by Rexroth to approve the purchase of a pole vault pit and accessories in the amount not to exceed \$16,200.00. ROLL CALL VOTE: VOTING YES – Benish, Rexroth, Bartling, Borges and Henke. VOTING NO – None. MOTION CARRIED: 5-0.
- 5.12.2 Motion by Bartling, seconded by Rexroth to table the purchase of a Lynx timing system pending more information on warranty and annual fees. ROLL CALL VOTE: VOTING YES – Rexroth, Bartling, Borges, Henke and Benish. VOTING NO – None. MOTION CARRIED: 5-0.
- 5.13 REVIEW OF 3000 SERIES POLICIES  
The Board reviewed the 3000 Series Policies and found that no action was necessary. They will review the 4000 Series Policies for the December Board meeting.

6 INFORMATIONAL ITEMS

6.1 Next Regular Board Meeting: Monday, December 9, 2019 at 6:30 PM

7 MEETING ADJOURNMENT

Motion by Rexroth, seconded by Bartling to adjourn the regular school board meeting at 8:02 PM. ROLL CALL VOTE: VOTING YES – Bartling, Borges, Henke, Benish and Rexroth. VOTING NO – None. MOTION CARRIED: 5-0.

Ryan Borges, Board Secretary

Janella Kruse, Recording Secretary